(SAE) Study Abroad Financial Aid Contract

Section A: To be completed by the student

Part 1:

1. This contract is for (check only one): □ Fall 2018 □ Spring 2019 □ Summer 2019

A separate contract is required for each term you are abroad.

2. I am eligible for Bright Futures. Fall 2018: □ Yes □ No Spring 2019: □ Yes □ No Summer 2019: □ Yes □ No

3. I would like to be paid my Bright Futures award: □ Yes □ No

4. I will be enrolled at _____________________________ in ___________________________.

5. Email address for correspondence: _____________________________.

Part 2:

Read and sign the Statement of Compliance for Financial Aid Students:

I understand that:

1. I must provide USFAS with a copy of this contract before I leave the country.

2. I must request official verification of enrollment from my study abroad school (or U.S. host school) and send directly to USFAS after the end of the first week of classes. Enrollment verification must be signed and dated by an authorized school official. Verification of enrollment must:
   • Be in English, on institutional letterhead, and;
   • List each class individually; the start and end dates for each course

Financial aid cannot be paid until this initial requirement has been met. Enrollment verifications can be uploaded in OASIS or emailed to fastudyabroad@usf.edu.

3. If the course(s) listed on the study abroad contract and my verification of enrollment do not match, I must submit a new Study Abroad Financial Aid Contract with the new courses certified by my USF academic advisor.

4. I must pay any study abroad related fees due in advance of my study abroad term with my own funds.

5. Only USF will process my financial aid because I cannot receive federal or state funds from more than one school.

6. My financial aid disbursement is based on my course credits that will satisfy an outstanding degree requirement.

7. My foreign credits may not count toward the renewal of USF scholarships. Refer to your scholarship award Terms and Conditions in OASIS.

8. I am responsible for requesting an academic transcript be sent to USF Undergraduate Admissions or Graduate Admissions Offices at the end of each term of my study abroad. Credits taken will not count as earned until my official transcript has been received and processed by USF, which may delay disbursement of future financial aid.

9. Any failing, incomplete and/or missing grades will be treated as unofficial withdrawals and may result in my owing a repayment of financial aid.

Statement of Compliance for Financial Aid Students: My signature below confirms that I have read and clearly understand my responsibilities as stated in Section A; Part 2.

________________________________________________________________  ___________________________________
Student Signature  Date

Please keep a copy of this contract with you when you leave the country!
Section B: To be completed by an authorized Education Abroad representative

Part 1:

1. Is the student participating in a direct enrollment study abroad program? If yes, this form is not required.
2. Foreign Institution Name: __________________________________________ Country: __________________________
3. Will the student receive scholarships, grants and room & board compensation from an institution abroad? ☐ Yes ☐ No
   (If yes, list the name and U.S. dollar amounts and attach proof of award: ____________________________________________ )

Part 2:
Certification Statement: I certify that the information provided above is correct. I will notify USFAS in writing should I be made aware of any changes in this student’s enrollment at the foreign institution.

___________________________________________ ______________________________
USF Education Abroad Authorized Signature Date

Printed Name

Section C: To be completed by your USF Academic Advisor

Part 1: Answer the following:

1. This contract is for (check only one): ☐ Fall 2018 ☐ Spring 2019 ☐ Summer 2019
2. Is this student classified as a degree seeking student at USF? ☐ Yes ☐ No
3. Is this student eligible to register at USF for this term? ☐ Yes ☐ No
   If you answered ‘No’ to either questions above, DO NOT sign this contract. This student is not eligible for financial aid administered by USF.

Note: Altered forms will be denied

Part 2: List the study abroad courses you have approved for this student.
Please include other optional courses that the student may enroll in based on course availability.

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<tr>
<th>Host School’s Prefix and Course</th>
<th>Course Title</th>
<th>USF Credits</th>
<th>USF Prefix and Course Number</th>
<th>USF Course Title Equivalency</th>
<th>Satisfies outstanding degree requirements?</th>
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Academic Advisor Certification Statement: By signing this agreement, I certify that the above information is correct and I have approved the student to enroll in ______ courses for a total of ______ hours.

___________________________________________ ______________________________
USF Academic Advisor Signature Date Printed Name, Title and Department

Note: Department Stamp must be provided.