Your student’s Free Application for Federal Student Aid (FAFSA) was selected for a process called verification. Federal regulations require that we check the accuracy of the information provided on the 2018-2019 FAFSA. Final eligibility for aid cannot be determined until the documentation we request has been received and reviewed.

1. Parent’s/Step-parent’s Family Information - DO NOT LEAVE BLANK:

List below the people in your household. Include:

- Each parent in the household.
- Your children, even if they don’t live with you, if
  (a) you will provide more than half of their support from July 1, 2018 through June 30, 2019; or if,
  (b) they would be required to provide parental information if they were completing a 2018-2019 FAFSA.
- Other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2019.
- Do not include foster children.

Include the name of the college for any household member, excluding yourself and your spouse, who will be enrolled at least half-time in a degree, diploma or certificate program at an eligible postsecondary educational institution any time between July 1, 2018 and June 30, 2019. If more space is needed, attach a separate page with the student’s name and University ID number at the top.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Age</th>
<th>Relationship</th>
<th>College (if applicable and at least half-time)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parent 1</td>
<td></td>
<td>Parent 1 (father/mother/step-parent)</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Parent 2</td>
<td></td>
<td>Parent 2 (father/mother/step-parent)</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Student</td>
<td></td>
<td>Student (Son/Daughter)</td>
<td>University of South Florida</td>
</tr>
</tbody>
</table>
(FVWD19) Parent Verification Worksheet

2. Parent’s & Step-parent’s Income Information

You must select one:

☐ I/We used the IRS Data Retrieval Tool in FAFSA on the Web to transfer 2016 IRS income tax return information into my student’s FAFSA. (Copies of IRS tax return transcripts are not required.)

☐ I/We did not use the IRS Data Retrieval Tool in FAFSA on the Web to transfer 2016 IRS Income information into my student’s FAFSA:

Submit a copy of your (and your spouse’s, if married) 2016 IRS Tax Return Transcript(s). If you need a copy of your IRS tax return transcript, visit the IRS website at [www.irs.gov](http://www.irs.gov) and click on the “Get Your Tax Record” link or call 1-800-908-9946. Be sure to order the “IRS Tax Return Transcript” and not the “IRS Tax Account Transcript”.

☐ I/We filed a foreign/Puerto Rican tax return, or made foreign income:

Submit a copy of signed foreign returns/income statement, as well as provide a conversion of foreign dollars through the Foreign Return Worksheet. To access the worksheet go to [www.usf.edu/financial-aid](http://www.usf.edu/financial-aid), click on “Forms”, select the appropriate aid year, and select the Foreign Return Form worksheet.

☐ I/We had no income earned from work in 2016.

☐ I/We had income earned from work but am/are not required to file a 2016 income tax return with the IRS.

If you check this box you must enter income information below, listing the names of all employers. Provide copies of all 2016 IRS W-2 forms. List every employer even if the employer did not issue an IRS W-2 form.

<table>
<thead>
<tr>
<th>Employer’s Name</th>
<th>2016 Amount Earned</th>
<th>IRS W-2 Provided?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suzy’s Auto Body Shop (example)</td>
<td>$2,000.00</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. Asset information

Do NOT leave blank, enter “0” or “N/A” if an item does not apply.

Total Cash, Savings, and check accounts: $___________

Networth of other real estate/investments: $___________

Net worth of business/farm: $___________

4. Parent’s/Step-parent’s Signature

By signing this worksheet, I certify that all the information reported is complete and correct. At least one parent must sign.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Signature: ____________________________________________ Date: _______________________

University Scholarships & Financial Aid Services
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