Financial Aid & Fee Payment Processes

University Scholarships & Financial Aid Services &
Student Financial Services/Cashier’s Office
Agenda

• Overview & Confidentiality
• OASIS
• Florida Bright Futures
• Paying Your Bill
• Florida Pre-Paid
• Deferments & Bookstore Advance Purchase Program
• Financial Education@USF
• Next Steps
University Scholarships & Financial Aid Services (USFAS)

• Determines student eligibility for financial aid programs
• Awards financial aid funds to eligible students
• Pays financial aid funds to the USF student account (bill)
Confidentiality & Privacy of Records

• Due to changes in federal regulations regarding the security of financial aid data, we are not able to provide you with detailed information about your student’s financial aid.

• If you are the parent listed on the FAFSA (biological or adoptive), your student may complete the Privacy Release form to authorize you to receive limited financial aid information.

• **Students & Parents:** Additional authentication questions to confirm your identity will be asked during each contact with our office.
  - Separate release forms are required for Admissions, Registrar and Cashier’s Offices.
www.usf.edu/financial-aid

Review this presentation under the ‘Get Started’ link
Use OASIS To:

- Check for unsatisfied requirements
- Check for deferments
- Check Satisfactory Academic Progress (SAP)
- View and accept financial aid awards

### Financial Aid

- Learn about Financial Aid
- Overall Status of My Financial Aid
- Read my text messages
- My Requirements, Bookstore Authorizations and Deferments
- My Award and Loan Information
- My Estimated Cost of Attendance
- Federal Shopping sheet
- Contact Us
Understand the Terms & Conditions...

• What are they?
  Requirements students must meet in order to remain eligible for financial aid

• Why do you need to know this?
  Before grant, loan or work study funds can be paid, you must ACCEPT the Terms & Conditions in OASIS every year

• Does this apply to scholarship(s)?
  It does not. Some awards have separate terms and conditions which must also be accepted in OASIS before these funds can be paid
Florida Bright Futures Scholarships

Bright Futures payment amounts:

• **Florida Academic Scholars** - 100% tuition & applicable fees + $600 per year education allowance

• **Florida Medallion Scholars** - 75% tuition & applicable fees
Florida Bright Futures Scholarships

### Current Year Award Amounts

<table>
<thead>
<tr>
<th>School Type</th>
<th>Academic Scholars</th>
<th>Medallion Scholars</th>
</tr>
</thead>
<tbody>
<tr>
<td>USF</td>
<td>$208.69 per credit hour*</td>
<td>$156.52 per credit hour*</td>
</tr>
</tbody>
</table>

- *2018-2019 Tuition & Fees are $211.19 per credit hour for Florida Residents*
- Remaining fees are paid by other financial aid or Florida Pre-Paid
Florida Bright Futures Scholarships

The State of Florida requires students to repay USF any Bright Futures funds that were paid for courses that were dropped or withdrawn from...or the scholarship cannot be renewed.

Bright Futures is now available for summer!

Florida Academic Scholars award excludes the educational allowance during summer.
Plan Your Expenses!

• Can I create a budget to help me plan my expenses?
  • Yes, use our Cost Calculator. It will give you an estimate of the bill
  • Go to www.usf.edu/financial-aid
    Click on the ‘Cost Calculator’ link

• Why should I use the Cost Calculator?
  • The Cashier’s Office does not send bills to students
  • It is your responsibility to know how much you owe USF

• Do I have to do all the math?
  Nope! Just enter all of your costs and let the calculator do the rest!
Additional Scholarships?

• Report these to us in OASIS
  ➢ Financial Aid
  ➢ My Award & Loan Information
  ➢ Select 1920
  ➢ Resources/Additional Information

• Send the check with your USF ID# to:

  University of South Florida
  P.O. Box 864571
  Orlando, FL 32886-4571
Paying Your Bill

Student Financial Services/Cashier’s Office
Student Financial Services/Cashier’s Office

• Assists with questions on student’s account (charges/payments)
• Receives payments to the student account
• Processes Florida Pre-Paid plans
• Assists with Financial Holds on student account
• Produces Refund Checks and Direct Deposits
• Bills 3rd party organizations (i.e. Employer payments, Vocational Rehab, International Payments, DCF paperwork)
Understanding Your Bill

• Student Financial Services does not send bills—All bills are accessed through OASIS
• **Tuition is due on the 5th day of classes of every semester!**
• Email reminder sent to students!
• Students are responsible for checking OASIS prior to the start of each term
• All 3rd party payments paperwork must be submitted to Cashier’s Office SVC 1039
# Tuition Payment Reminders

<table>
<thead>
<tr>
<th>Term</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer B</td>
<td>June 28(^{th})</td>
</tr>
<tr>
<td>Fall</td>
<td>August 30(^{th})</td>
</tr>
</tbody>
</table>
**Tuition & Fee Charges**

Tuition is charged on a per credit hour basis & includes a one-time $37 flat fee each term:

<table>
<thead>
<tr>
<th>Residency Status for Tuition Purposes</th>
<th>Amount Per Credit Hour (current year rates)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Florida Resident</td>
<td>$211.19 + $37 flat fee</td>
</tr>
<tr>
<td>Non-Florida Resident</td>
<td>$575.01 + $37 flat fee</td>
</tr>
</tbody>
</table>

- **Rates for the current school year** can be found under the University Controller’s Office website and then Tuition and Fees

- Additional fees may be charged based on field of study, off campus, lab fees, distance learning courses, etc.
Paying The Bill

• When is tuition due?
  • At the end of the fifth day of classes each term

• When will financial aid be paid?
  • Financial aid is paid on the sixth day of classes after enrollment is confirmed

• What happens if the bill is not paid on time?
  • Classes will be cancelled unless you have a financial aid tuition & fee deferment or a Florida Pre Paid plan
  • Reinstatement into classes after cancellation requires tuition and $200 in late fees to be paid in full
  • Financial aid cannot be used to cover reinstatement costs
Paying The Bill with Financial Aid

• **How is my bill paid?**
  • The bill is paid in the following order
    • Tuition & Fees
    • Housing
    • Meal Plan
    • Bookstore (if the student is eligible to use the Bookstore Advance Purchase Program)

• **I’m receiving more financial aid than my bill...**
  • If there are excess funds remaining, funds will be refunded to you during the second week of classes by:
    • E‐Deposit: Sign up through OASIS
    • Net Check: Mailed to the local address on file in OASIS

• **What if I don’t have enough financial aid to pay the bill?**
  • Until it is paid in full, a Cash Collection hold will be placed on the your USF account which will prevent:
    • Future Registration
    • Receipt of Transcripts
    • Receipt of Degree
Paying the Bill on Your Own

Can I Pay Using an Electronic Check (E-Check)?
- May be used in OASIS only
- No additional charge

Can I Pay Using a Credit Card?
- May be used in OASIS only (AmEx, Discover, MasterCard)
- 2.5% convenience fee charge applies
- **VISA cards not accepted**

Can I Pay In Person?
- Yes, in the Cashier’s Office—SVC 11039 (Check, Cash, Money Order)
- Paper checks only in the drop box outside SVC 1039. Include the student’s name & student’s USF ID#. **Do not put cash in the box!**
Paying the Bill on Your Own

Can I Mail A Payment?:

• Checks or Money Orders only
  • Must be postmarked by the 5th day of the term
• Include the student’s full name and USF ID number
• Mail the payment to the Payment Processing Center:

  USF
  PO Box 864571
  Orlando, FL 32886
Student Menu in OASIS

Admissions
Apply for admission, view the status of your admission application and pay your admission deposit (for first time in college students only)

DegreeWorks
Undergraduate academic advising, GPA calculator, What-if Major Change, and more...

Registration
Check your registration status, registration holds, class schedule, and add or drop classes

Student Records
View your transcript holds, grades and academic transcript

Tuition & Fees
Pay by bank card, view charges and payments to student account. Subscribe to eDeposit and view tax information(1098T). Please do not pay admissions deposit in this area.

Student Organizations
Reserve Textbooks at start of each semester
Textbook reservations through USF Bookstore for Tampa, Health Sciences Center, and St. Petersburg Campus only is closed at the end of each term and reopens after registration for the new term begins

Apply for Post-Baccalaureate Majors/Minors
Tuition & Fees Payment Menu

Tuition, Fees & Payment

- View Account Summary and Pay My Bill
- View Account by Term
- Student Bill Payment
- Benefits of eDeposit
- Subscribe to eDeposit
- View My eDeposit Transactions
- Select Tax Year
- Tax Notification
- Ask a Question
- Perkins and USF Student Loan Exit Interview
Authorize Users for Parents/3rd Parties

Authorized Users

Authorized Users  Add Authorized User

You can give others (parents, employers, etc.) the ability to access your account information. In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), your student financial records may not be shared with a third party without your written consent. Adding an authorized user is your written consent that an individual may view your account information and make payments on your behalf. Please note that authorized users DO NOT have access to your stored payment methods, academic records, or other personal information.

Email address of the authorized user

Would you like to allow this person to view your payment history and account activity?

- Yes
- No
Pay By Line Item
Florida Pre-Paid Plans

What It Covers...

• **Tuition plans may not cover the full cost of tuition & fees**
• You do not need to bring, fax or mail your Pre-Paid card to our office
• We will automatically bill Florida Pre-Paid each semester
Florida Pre-Paid Plans

• Students with Pre-Paid Housing contract must contact the Housing & Residential Education office (813-974-0001) for payment details
• Check with Florida Pre-Paid for specific program information
• [www.myfloridaprepaid.com](http://www.myfloridaprepaid.com) or 1-800-552-GRAD (4723)
Viewing Florida Pre-Paid Plans

Tuition, Fees & Payment

View Account Summary and Pay My Bill
View Account by Term
Student Bill Payment
Benefits of eDeposit
Subscribe to eDeposit
View My eDeposit Transactions
Select Tax Year
Tax Notification
Ask a Question
Perkins and USF Student Loan Exit Interview
Florida Pre-Paid “Memo Balance”

Review detail transactions on your account, including current and future balance totals for the selected term and other terms.

The Florida Prepaid Memo Item is the estimated amount USF expects Florida Prepaid to pay based on your current credit hours. Students can deduct the Memo amount to estimate the Account Balance owed.

Florida Prepaid approved amounts will officially post to the account as a payment approximately 3-4 weeks into the semester. For more information on Florida Prepaid please visit: Florida Prepaid

**201901 Spring 2019 Term Detail**

<table>
<thead>
<tr>
<th>Detail Code</th>
<th>Description</th>
<th>Item Date</th>
<th>Charge</th>
<th>Payment Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>P1FC</td>
<td>Tuition-UG Out-of-State FinAid</td>
<td>13-DEC-2018</td>
<td>$51.96</td>
<td></td>
</tr>
<tr>
<td>P1MC</td>
<td>Tuition-UG Out-of-State Fee</td>
<td>13-DEC-2018</td>
<td>$1,039.50</td>
<td></td>
</tr>
<tr>
<td>PDIF</td>
<td>Tuition - Differential</td>
<td>13-DEC-2018</td>
<td>$105.42</td>
<td></td>
</tr>
<tr>
<td>PFAF</td>
<td>Flat Fee Athletic St. Pete</td>
<td>13-DEC-2018</td>
<td>$5.00</td>
<td></td>
</tr>
<tr>
<td>PUGF</td>
<td>Tuition - Green Energy Fee</td>
<td>13-DEC-2018</td>
<td>$3.00</td>
<td></td>
</tr>
<tr>
<td>PULF</td>
<td>Tuition - UnderGrad Local Fees</td>
<td>13-DEC-2018</td>
<td>$98.94</td>
<td></td>
</tr>
<tr>
<td>PUMC</td>
<td>Tuition - Undergraduate</td>
<td>13-DEC-2018</td>
<td>$315.21</td>
<td></td>
</tr>
<tr>
<td>PUSF</td>
<td>Tuition - UnderGrad State Fees</td>
<td>13-DEC-2018</td>
<td>$36.03</td>
<td></td>
</tr>
<tr>
<td>PUTF</td>
<td>Tuition - UnderGrad Tech Fee</td>
<td>13-DEC-2018</td>
<td>$15.75</td>
<td></td>
</tr>
<tr>
<td>PUTR</td>
<td>Tuition - UG Transportation</td>
<td>13-DEC-2018</td>
<td>$6.75</td>
<td></td>
</tr>
<tr>
<td>AX21</td>
<td>USF Tampa ID Card</td>
<td>13-DEC-2018</td>
<td>$10.00</td>
<td></td>
</tr>
<tr>
<td>XPDF</td>
<td>FLPP ST Pete Differential Exm</td>
<td>14-DEC-2018</td>
<td>$105.42</td>
<td>$1,582.14</td>
</tr>
</tbody>
</table>

**Net Term Balance:** $1,582.14

**Net Balance for Other Terms:**

**$0.00**

**Account Balance:**

**$1,582.14**

Review pending transactions on your account and the expected charge or credit for the selected term.

**Memos as of Apr 24, 2019**

<table>
<thead>
<tr>
<th>Detail Code</th>
<th>Description</th>
<th>Expected Charge</th>
<th>Expected Payment Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>PPET</td>
<td>EFT-Florida Prepaid Tuition</td>
<td>$351.24</td>
<td></td>
</tr>
</tbody>
</table>

**Memo Balance:**

**-$351.24**
Florida Bright Futures & Pre-Paid

1. Students will receive the **full** Bright Futures & Florida Pre-Paid payments even if there are other types of aid that pay tuition & fees
   - Bright Futures funds are paid after the end of the first week of classes
   - Pre-Paid funds are received after the third week of classes

*Example: Student enrolls in 12 credit hours for fall—the student will be paid 12 credit hours from Bright Futures **AND** 12 credit hours from Pre-Paid*

2. Any remaining funds are refunded to the student or used to pay any outstanding charges on the student bill
Subscribe to E-Deposit

Tuition, Fees & Payment

Pay My Admission Deposit
View Account Summary and Pay My Bill
View Account by Term (includes Florida Prepaid Memo items)
View My Account Summary
Student Bill Payment
Benefits of eDeposit
Subscribe to eDeposit
View My eDeposit Transactions
Select Tax Year
Tax Notification
Frequently Asked Questions
Perkins and USF Student Loan Exit Interview
Subscribe to E-Deposit

Welcome to OASIS
USF’s Online Access Student Information System

Personal Information  Student  Financial Aid

Search

RETURN TO MENU  SITE MAP  HELP  EXIT

eDeposit Subscription

eDeposit allows you to setup subscription data so that any refunds you are to receive from USF will automatically be deposited to your bank checking account. Your banking information will be stored by USF in compliance with the Gramm-
Leach-Bliley Act and will only be used for refund processing.

For any eDeposit transactions or subscription data changes, an email notification will be sent to the email address USF has on record marked “preferred”. Please verify the email address is correct before subscribing to eDeposit.

ANY FALSE INFORMATION ENTERED HERETOFOR CONSTITUTES AS FRAUD AND SUBJECTS THE PARTY ENTERING SAME TO FELONY PROSECUTION UNDER BOTH FEDERAL AND STATE LAWS OF THE UNITED STATES. VIOLATORS WILL BE PROSECUTED TO THE FULLEST EXTENT OF THE LAW.

eDeposit subscription takes approximately 10 days to process with your bank. If you are to receive a refund before your eDeposit subscription has been approved, you will receive a printed check via United States Postal Service.

***PLEASE DO NOT USE YOUR DEBIT/CREDIT CARD NUMBER AS THIS IS NOT A BANK ACCOUNT NUMBER***

Name:

Enter your banking information below.

Please refer to the sample check to assist in identifying the bank routing number and your account number.

Routing and account numbers must contain the entire number at the bottom of the check (including leading zeros).

Direct Deposit Subscription

Bank Routing Number

Bank Account Number

Current Direct Deposit Subscription Status:

Direct Deposit Subscription:

Activate: ☐ Inactivate: ☐ Delete: ☐

Submit  Reset
Summary

• Students can review charges and make payment via OASIS
• Bills are due on the 5th day of class – unless you have a financial aid deferment or Florida Pre-Paid
• Florida Pre-Paid will be billed automatically
• Third party payments – provide paperwork to Student Financial Services ASAP
• Sign up for eDeposit
Tuition Deferments

A tuition deferment prevents cancellation of registration for non-payment of fees, and temporarily prevents assessment of late payment fees.

<table>
<thead>
<tr>
<th>Term</th>
<th>Tuition Payment Date</th>
<th>Deferment Payment Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer B</td>
<td>June 28th</td>
<td>July 12th</td>
</tr>
<tr>
<td>Fall</td>
<td>August 30th</td>
<td>October 11th</td>
</tr>
</tbody>
</table>

Tuition not paid by the Deferment Payment Date will be assessed a late payment fee and have a cash collection hold placed on your student account by the Cashier’s Office.
How Do I Get A Tuition Deferment?

Automatically posted on OASIS if you:

• Have scholarships ready to be paid (including Bright Futures) listed on your OASIS account

OR:

• Have a FAFSA on file at USF 10 business days before classes begin; and
• Are enrolled in at least 6 undergraduate USF credit hours; and
• Are meeting Satisfactory Academic Progress (SAP) requirements

Make sure your check OASIS before classes begin each semester!
Bookstore Advance Purchase Program (BAPP)

• What is the BAPP?
  Allows eligible students to purchase textbooks & supplies (at a USF campus bookstore) prior to the first day of classes using financial aid before it is paid

• How do I qualify for BAPP?
  • Be enrolled at least half-time (6 credit hours) in USF hours; and
  • Have financial aid that is at least $100 more than your bill
BAPP

• Where do I see if I qualify?
  • Check ‘My Requirements, Deferments and Bookstore Authorizations’ in OASIS
  • An email will be sent to your USF email if you qualify
  • Maximum BAPP amount: $450 for summer, $600 for fall

• What if I don’t use the BAPP?
  No charge will appear on the your bill and you will receive the “unspent” BAPP as part of your financial aid refund during the second week of classes
Stay Longer, Pay More…

<table>
<thead>
<tr>
<th>Drop/Withdrawals</th>
<th>Repeat Courses</th>
<th>Excess Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bright Futures must be repaid</td>
<td>Taking the same class three times will almost double the cost of the class</td>
<td>Classes will cost more once the student has attempted more than 132 credit hours</td>
</tr>
<tr>
<td>Increases the number of attempted credit hours</td>
<td>Some financial aid programs will not pay for classes that are repeated</td>
<td>Bright Futures funding is limited to 120 credit hours</td>
</tr>
</tbody>
</table>

Make sure you stay on track to graduate & understand the financial implications before dropping/withdrawing from classes!
• Benefits of the program:
  • Peer based program—students teaching students with staff guidance
  • All services are free and confidential for students
    • One-on-one meetings
    • Group seminars

• Services we provide:
  • Basic financial planning, including budgeting
  • How to borrow wisely
  • How to identify needs vs. wants
  • How to establish short-term & long-term financial goals

• Scholarships provided to students who participate in our services!

• Location: SVC 2054
Recap

• **Read Your Email**—All emails are sent to the your USF email address

• **FAFSA**: [www.fafsa.gov](http://www.fafsa.gov)
  • Complete the 2018-2019 FAFSA for summer 2019
  • Complete the 2019-2020 FAFSA for fall 2019, spring 2020, & summer 2020

• **OASIS**: Complete any unsatisfied financial aid requirements in OASIS
  • **Terms & Conditions**: Read and accept in OASIS
  • **Accept Award Offers**: Loans and Work Study require acceptance
Recap

• **Loans:** Students must complete the online Master Promissory Note & online Entrance Counseling if loans are accepted at [www.studentloans.gov](http://www.studentloans.gov);

• **PLUS Loans:** Approved parent borrowers must complete the online PLUS Application and PLUS Master Promissory Note at [www.studentloans.gov](http://www.studentloans.gov);

• **Review:** This presentation on our website ([www.usf.edu/financial-aid](http://www.usf.edu/financial-aid));

And

• **Pay:** Your bill on time!
• **Complete:** All classes each semester!
Visit SVC 1102 for questions...

• About Financial Aid Awards
• About Submitting/Completing Required Forms

813.974.4700
THANK YOU!